



GRANTS ADVISORY PANEL

TUESDAY 27 APRIL 2004

7.30 PM

(SPECIAL)

PANEL AGENDA (ADVISORY)

COMMITTEE ROOM 4
HARROW CIVIC CENTRE

MEMBERSHIP (Quorum 3)

Chair: Councillor Harrison

Councillors:

Bluston
Ismail
N Shah
Thammaiah

Arnold
Marilyn Ashton
Mrs Joyce Nickolay
Anjana Patel

Reserve Members:

1. Mrs R Shah
2. Omar
3. Lavingia
4. Idaikkadar
5. O'Dell

1. Billson
2. Myra Michael
3. Mary John
4. Janet Mote

(none)

(none)

Issued by the Committee Services Section,
Law and Administration Division

Contact: Ben Jones, Committee Administrator
Tel: 020 8424 1883 E-mail: ben.jones@harrow.gov.uk

***NOTE FOR THOSE ATTENDING THE MEETING:
IF YOU WISH TO DISPOSE OF THIS AGENDA, PLEASE LEAVE IT BEHIND AFTER THE MEETING.
IT WILL BE COLLECTED FOR RECYCLING.***

HARROW COUNCIL

GRANTS ADVISORY PANEL

TUESDAY 27 APRIL 2004

AGENDA - PART I

1. **Attendance by Reserve Members:**

To note the attendance at this meeting of any duly appointed Reserve Members.

2. **Declarations of Interest:**

To receive declarations of interest (if any) from Members of the Committee arising from business to be transacted at this meeting.

3. **Arrangement of Agenda:**

To consider whether any of the items listed on the agenda should be considered with the press and public excluded on the grounds that it is thought likely, in view of the nature of the business to be transacted, that there would be disclosure of confidential information in breach of an obligation of confidence or of exempt information as defined in the Local Government (Access to Information) Act 1985.

4. **Minutes:**

That the minutes of the meetings held on 19 February 2004 and 8 March 2004, having been circulated, be taken as read and signed as a correct record.

5. **Public Questions:**

To receive questions (if any) from local residents or organisations under the provisions of Committee Procedure Rule 15 (Part 4B of the Constitution).

6. **Petitions:**

To receive petitions (if any) submitted by members of the public/Councillors under the provisions of Committee Procedure Rule 13 (Part 4B of the Constitution).

7. **Deputations:**

To receive deputations (if any) under the provisions of Committee Procedure Rule 14 (Part 4B of the Constitution).

Enc 8. **Street Collection Applications 2004:** (Pages 1 - 12)
Report of the Executive Director (Executive Director)

Enc 9. **Grants to Voluntary Organisations - Strategic Review:** (Pages 13 - 74)
Executive Director (Business Connections)

10. **Any Other Urgent Business:**

AGENDA - PART II

Agenda item:

Page no:

Meeting:	GRANTS ADVISORY PANEL
Date:	27 APRIL 2004
Subject:	STREET COLLECTION APPLICATIONS 2004
Key decision:	NO
Responsible Chief Officer:	EXECUTIVE DIRECTOR BUSINESS CONNECTIONS
Relevant Portfolio Holder:	PARTNERSHIP & PROPERTY
Status:	PART 1
Ward:	N / A
Enclosures:	APPENDIX A – LETTER & APPLICATION FROM HARROW MENCAP SEEKING TO CHANGE DATE OF COLLECTION APPENDIX B – APPLICATION FROM HARROW M S THERAPY CENTRE

1. **Summary/ Reason for urgency (if applicable)**

1.1 The report asks Members to consider the applications received from local charities wishing to be sponsored for a street collection permit in 2004.

2. **Recommendations (for decision by Portfolio Holder)**

- 2.1 That Members agree to change the date already allocated to Harrow MENCAP from 21-26 March 2004 to Friday 25th June 2004.
- 2.2 That Members agree to sponsor the application from Harrow M S Therapy Centre for a street collection on Saturday 4th September 2004.

REASON: To enable the two organisations to make a formal application to the Metropolitan Police in order to obtain a permit to collect on the dates specified in the applications before the Panel.

3. **Consultation with Ward Councillors** Not applicable.

4. Policy Context (including Relevant Previous Decisions)

- 4.1 Grants Advisory Panel 19th February 2004 – The Panel agreed to sponsor applications from the following organisations: Friends of Michael Sobell House, Harrow MENCAP and Barts & London Students' Association.

5. Relevance to Corporate Priorities

5.1 This report addresses the Council's stated priority of "strengthening Harrow's local communities by promoting social inclusion amongst all Harrow residents both young and old, by seeking to eradicate poverty and by reducing the fear of crime."

6 Background Information and options considered

- 6.1 According to the current rules governing Street Collections, Harrow Council may sponsor a total of 8 organisations in their application to the Metropolitan Police to hold street collections in the Borough.
- 6.2 Organisations wishing to hold street collections in the Borough must supply details of the following:
- Previous flag days;
 - The amount collected on the last occasion that a flag day was held;
 - The number of collectors used on that occasion;
 - The purpose to which the money was applied;
 - Whether the organisation receives income from other flag days (National or London-wide) and, if so, the amount.
- 6.3 The applications under consideration by the Panel fall within the local appeals periods determined by the Metropolitan Police.
- 6.4 Harrow MENCAP, already sponsored for street collections between 22 and 26 March 2004, wish to change the collection dates to Friday 25th June and Sunday 27th June 2004, because that week is National Learning Disability Week. **However, Members need to note that Sunday 27th June falls outside the local appeals periods and, therefore, the organisation could only be sponsored for Friday 25th June 2004.**
- 6.5 The application from Harrow M. S. Therapy Centre is for a street collection on Saturday 4th September 2004, which falls within the local appeals period. The organisation aims to provide treatment, advice, guidance, moral & practical support for persons suffering from Multiple Sclerosis; to provide support for carers, families and friends, and to bring together people with M S, and people interested in M S. All monies collected will go towards the running of the M S Therapy Centre, which is based in Harrow.

7. Consultation Not applicable

8. **Finance Observations**

8.1 No financial observations

9. **Legal Observations**

9.1 None

10. **Conclusion**

10.1 Members are requested to agree to sponsor Harrow MENCAP to collect on Friday 25th June, instead of 22nd- 26th June 2004, previously applied for and agreed by the Panel. Members are also asked to sponsor the application from the Harrow M S Therapy Centre to hold a street collection on Saturday 4th September 2004. As the above dates fall within the local appeals periods, and given that the Council can sponsor up to 8 organisations, Members are recommended to approve these applications.

11. **Background Papers**

11.1 None

12. **Author**

12.1 Zach Stavrinou – Temporary Grants Officer, Chief Executive's Dept. Ext. 2335. E-mail: zacharias.stavrinou@harrow.gov.uk

This page is intentionally left blank

HARROW MENCAP

4 Gordon Ave, Stanmore, Middx, HA7 3QD
Telephone: 020 8954 8444 Fax: 020 8954 7415

Zak Stavrinou
Temporary Grants Officer
London Borough of Harrow Chief Executives Dept
PO Box 57
Civic Centre
Harrow
Middlesex
HA1



26 March 2004

Dear Zak,

Following our recent conversation this is just to confirm that we would, if possible, like to hold our street collections on Friday 25th June and Sunday 27th June as Saturday 26th is taken.

I enclose an amended photocopy of the form.

Sorry about the mix up!

Thanks for your help,

Pam Russell

Pam Russell
Fundraiser

**LONDON BOROUGH OF HARROW
APPLICATION TO HOLD A STREET COLLECTION IN 2004**

PART 1 - ORGANISATIONAL DETAILS

Name of Organisation

HARROW MENCAP

Name of main contact

Title	First Name	Surname
MRS	PAM	RUSSELL

Post held in organisation

FUNDRAISER

Correspondence address

4 GORDON AVENUE, STANMORE
MIDDLESEX, HA7 3PD

Phone number day

0208 954 8444

Phone number evening

0208 991 1659

Which of the following best describes your organisation?

Voluntary organisation
Registered charity - please
give charity number:
(this may be checked)

<input checked="" type="checkbox"/>

A company limited by guarantee
A club or association
A consortium
Other (please state)

~~020 7489~~
295263 ~~1900~~

Please describe your organisation's aims and objectives

To work with and represent people with learning disabilities to ensure their needs, rights and aspirations are met. We provide: Residential and supported living schemes, clubs (for example football and social clubs), an Activity centre, and an Asian Outreach Service among other things.

Which districts in the London Borough of Harrow does your organisation serve?

The whole borough

PART 2 - DETAILS OF STREET COLLECTION TO BE HELD

To which purpose do you intend to apply the money collected on this occasion?

The money will provide: funding for clubs (for example new clubs for children and teenagers with learning disabilities to play football, and for Asian children and teenagers to take part in cultural activities; holiday schemes; funding for ~~the~~ our Activity Centre; help towards providing housing for people with learning disabilities; support services for carers.

How many collectors do you intend to use on this occasion?

50

In which areas of the Borough will they be collecting?

St Annes and St Georges Centres Harrow, outside Debenhams in Harrow, Marks and Spencer in Pinner, Harrow Weald, Stanmae High Street

Do you intend to hold any other collections in the Borough in 20 04?

YES

NO

If so, please state where and when:

PART 3 - DETAILS OF PREVIOUS STREET COLLECTIONS

When did your organisation last hold a street collection?

THIS IS OUR FIRST

How much was collected on that day?

How many collectors were used on that occasion?

To which purpose was the money collected on that occasion applied?

PART 4 - OTHER INFORMATION

Do you receive income from any other flag days? (National or London-wide)

YES
NO

<input type="checkbox"/>
<input checked="" type="checkbox"/>

If yes, please give details:

--

Have you discussed street collections with any other Council officers?

YES
NO

<input type="checkbox"/>
<input checked="" type="checkbox"/>

If yes, please state their name and department:

--

The Council is only authorised to sponsor eight applications in 2003 during the following periods:

23-28 February
22-27 March
21-26 June

2-27 August
30 Aug.-4 September
25 - 30 October

Please state your preferred collection date within one of these periods:
(This must be at least 2 months from the date you submit this application)

21-26 ~~21-26~~ JUNE

This is National Learning Disability week so there will be a high profile in the press

Please note that, if your application is successful, every effort will be made to allocate your preferred collection date. However, if this date is not available, you will be offered another date within one of the above periods.

UNDERTAKING

I declare that, to the best of my knowledge, this form has been completed correctly.

Name

Signature

PAM RUSSELL	Pam Russell
-------------	-------------

Position held

Date

FUNDRAISER	27/11/2004
------------	------------

Please return this form to: Grants Unit, P.O. Box 87, Civic Centre, Harrow, Middlesex. HA1 2XF.

**LONDON BOROUGH OF HARROW
APPLICATION TO HOLD A STREET COLLECTION IN 2004**

POLICY & STREET UNIT

23 MAR 2004

PART 1 - ORGANISATIONAL DETAILS

Name of Organisation

HARROW MULTIPLE SCLEROSIS THERAPY CENTRE

Name of main contact

Title

First Name

Surname

MRS

LYNN

HURST

Post held in organisation

ADMINISTRATOR

Correspondence address

HARROW SCHOOL FARM
WATFORD ROAD
HARROW HA1 3TS

Phone number day

0208 423 6268

Phone number evening

0208 421 2381

Which of the following best describes your organisation?

Voluntary organisation
Registered charity - please
give charity number:
(this may be checked)

299525

A company limited by guarantee
A club or association
A consortium
Other (please state)

Please describe your organisation's aims and objectives

To provide treatment, advice, guidance, moral & practical support for persons suffering from Multiple Sclerosis. To provide support for carers, families & friends & to bring together people with MS & people interested in MS

Which districts in the London Borough of Harrow does your organisation serve?

All

PART 2 - DETAILS OF STREET COLLECTION TO BE HELD

To which purpose do you intend to apply the money collected on this occasion?

All monies collected go to the running costs of this MS Therapy Centre

How many collectors do you intend to use on this occasion?

30 +

In which areas of the Borough will they be collecting?

Central Harrow, Pinner, possibly Stanmore

Do you intend to hold any other collections in the Borough in 20 04?

YES
NO

If so, please state where and when:

PART 3 - DETAILS OF PREVIOUS STREET COLLECTIONS

When did your organisation last hold a street collection?

6/9/03

How much was collected on that day?

£1586-86

How many collectors were used on that occasion?

25

To which purpose was the money collected on that occasion applied?

All money collected went to the running costs of this MS Therapy Centre.

PART 4 - OTHER INFORMATION

Do you receive income from any other flag days? (National or London-wide)

YES

NO

✓

If yes, please give details:

--

Have you discussed street collections with any other Council officers?

YES

NO

✓

If yes, please state their name and department:

--

The Council is only authorised to sponsor eight applications in 2004 during the following periods:

23-28 February
22-27 March
21-26 June

2-27 August
30 Aug.-4 September
25 - 30 October

Please state your preferred collection date within one of these periods:
(This must be at least 2 months from the date you submit this application)

Sat 4 Sept

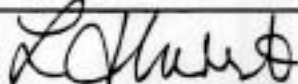
Please note that, if your application is successful, every effort will be made to allocate your preferred collection date. However, if this date is not available, you will be offered another date within one of the above periods.

UNDERTAKING

I declare that, to the best of my knowledge, this form has been completed correctly.

Name

Signature

LYNN HURST	
------------	--------------------------------------------------------------------------------------

Position held

Date

ADMINISTRATOR	24/12/03
---------------	----------

Please return this form to: Grants Unit, P.O. Box 57, Civic Centre,
Harrow, Middlesex. HA1 2XF.

This page is intentionally left blank